

# **Ashby Historical Society Inc.**

## **Bylaws, October 2015**

adopted October 22, 2015

### **Article I, Name**

The name of the corporation is the Ashby Historical Society. It shall operate as a nonprofit organization incorporated under the laws of Massachusetts and be located in the Town of Ashby, Massachusetts.

### **Article II, Purpose**

The purpose of the Society is to cultivate and to encourage historic interest in the Town of Ashby and its vicinity, to collect and preserve historical matter relating thereto, to promote historical research and to encourage participation in the observance of historical anniversaries.

### **Article III, Officers**

The officers of the Society are elected annually and consist of a President, a Vice-President, a Secretary, and a Treasurer, each holding office for a period of one year or until their successor is elected. All officers are members of the Society.

### **Article IV, Board of Directors**

Between meetings, the business of the Society will be conducted by the Board of Directors. This board shall consist of the President, Vice-President, Secretary, Treasurer, and two members of the Society. The members shall be elected for a term of 2 years with one member elected each year. In the event of a vacancy on the Board between annual meetings, the Board of Directors may appoint a member of the Society to serve until the next annual Meeting.

### **Article V, Duties of the Officers**

- The President presides at all meetings of the Society and all meetings of the Board of Directors. If the President is absent the Vice- President will assume these duties.
- The Secretary keeps a record of all meetings of the Society and of the Board of Directors. She/he issues notice of all meetings of the Society at least seven days prior to the date thereof, notifies members of their acceptance to membership in the Society and forwards their names to the Treasurer.
- The Treasurer has custody of all funds of the Society and of all securities and papers representing or relating to its title in properties. The treasurer disburses the funds of the Society and keeps in books belonging to the Society an accurate record of its receipts and disbursements. She/he shall present a report at each meeting of the Society and, when requested, to the Board of Directors. An annual report suitable for audit shall be presented at the annual meeting.

### **Article VI, Membership**

Any person or family who does or has resided in Ashby or neighboring towns is eligible for membership in the Society. Membership is annual and dues are set by the Board of Directors. Family membership permits the family two votes provided two adult family members are present. Only paid members may vote at the annual meeting. Members may sign up and pay dues at the annual meeting.

### **Article VII, Meetings**

The annual meeting will take place in October of each year and the date will be set by the Board of Directors. Notice of the meeting will be mailed to each member at least seven days prior to the meeting.

Special meetings of the Society may be called by the President at other times during the year provided similar notice is given to the members. Five members of the Society constitute a quorum for any meeting of the Society except when such meeting involves the acquisition or transfer of real estate, in which case a quorum shall consist of a majority of the members. All motions are decided by a majority vote of those attending the meeting. Meetings will be conducted under Roberts Rules of Order.

**Article VIII, Fiscal year**

The fiscal year will begin on October first.

**Article IX, Amendments**

These bylaws may be amended at any meeting of the Society by a two thirds vote of the members present and voting.